



## DOG WALKING INFORMATION / POLICIES & PROCEDURES

### Owner Information:

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

\_\_\_\_\_ Mobile: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency No: \_\_\_\_\_

Time of visit for each day:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
T							
I							
M							
E							

### Security System:

Company Name: \_\_\_\_\_ Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Password: \_\_\_\_\_

Arming Instructions:

\_\_\_\_\_

Disarming Instructions:

\_\_\_\_\_

### Property Description:

Securely Fenced: Yes No Pet Door: Yes No

Describe any problems with the fence (ie. gate not easily latched, dog digs under fence, etc): \_\_\_\_\_

\_\_\_\_\_

Location of cleaning supplies (solvents, broom, dustpan, paper towels, etc.):

\_\_\_\_\_

Location of Emergency Shut Off Switches:

Gas: \_\_\_\_\_ Water: \_\_\_\_\_ Circuit Breaker: \_\_\_\_\_

Will you have any one else on your property while I am there (relatives, friends, house cleaner, etc): Who: \_\_\_\_\_ When: \_\_\_\_\_

**Dog's Name:**

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Male / Female      Spayed / Neutered      Weight: \_\_\_\_\_

Breed: \_\_\_\_\_ Colors/Markings: \_\_\_\_\_ Collar: \_\_\_\_\_

Caged / Run of house / Outdoors / Limited to: \_\_\_\_\_

**Pet's Health Record (must be accompanied by veterinarian records):**

Date of Last Check-up: \_\_\_\_\_

Vaccination Dates: \_\_\_\_\_ Any known Allergies: \_\_\_\_\_

Any medical/health concerns: \_\_\_\_\_

\_\_\_\_\_

**Walks:** Please describe your leash: \_\_\_\_\_

Are there any special instructions:

\_\_\_\_\_

Does your dog choke on the leash:    Yes                  No

**Playtime:**

Are there any special games your dog enjoys:

Please list and describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Personality**

Is it okay for your dog to play with other animals:      Yes                  No

If no, please explain why:

\_\_\_\_\_

\_\_\_\_\_

Does your dog have any aggressions toward other animals or people: Yes    No

If yes, please describe:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Has your dog ever bitten or been bitten: Yes No If yes, please describe:**

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**Does your dog bark/whimper a lot: Yes No**

**Does your dog dig/scratch: Yes No**

**Does your dog get frightened easily: Yes No**

**If yes, please describe all circumstances:**

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**Where does your dog like/not like to be touched:**

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**What commands does your dog know:**

**Sit: Give Paw: Other:**

**Stay: Come: Other:**

**Beg: Roll Over: Other:**

**Is your dog house trained: Yes No**

**Anything else we should know:**

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I, \_\_\_\_\_, have entered the above information as truthfully and accurately as possible.

Date:

Client Signature:

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## Policies and Procedures

The client agrees to the following:

### 1. **Liability Policies:**

- ❖ Dog Tired and its employees agree to provide services stated in this contract in a reliable and trustworthy manner. In consideration of these services and as an express condition thereof, the client expressly waives any and all claims against Dog Tired or its employees, unless arising from gross negligence on the part of Dog Tired. The client agrees to notify Dog Tired of any concerns within 24 hours of returning home.
- ❖ Dog Tired cannot be responsible for pets that bite, suffer an accidental death or escape from faulty fencing or from inside the home due to faulty screens, doors, etc.
- ❖ Dog Tired cannot be responsible for any complications pets may suffer or actions of pets while they are unattended.
- ❖ Dog Tired or its employees shall not be held responsible for the loss, injury, death, or actions of any pet that the client has let outside or has instructed Dog Tired to allow outside while sitter is not there. This includes pets with doggie doors and outdoor pets.
- ❖ The client understands that all pets (where appropriate) must have a veterinarian and must be up to date on the rabies vaccination. Client agrees to reimburse Dog Tired for all costs (including, but not limited to, medical care and lost wages) associated with contracting any ailments while exposed to pet(s).
- ❖ All pets with electronic fences must wear their collars with fresh batteries. Dog Tired is not responsible for any animals that get out or inside of perimeter.
- ❖ Dog Tired will not sit for acutely ill animals or those with uncontrolled medical conditions. We suggest the pet be boarded with a vet.
- ❖ Dog Tired does not accept aggressive animals. Client agrees to be responsible for all costs (including, but not limited to, medical care, attorney fees, etc) if client's pet should bite another person or animal.
- ❖ Dog Tired will not walk unruly or untrained dogs or dogs that choke themselves on their leash. All pets must be walked on a leash, unless prior written permission is given by the client.
- ❖ Dog Tired does not diagnose or make therapy decisions, nor does it offer veterinary services. Any veterinary/medical concerns will be referred to a veterinarian.
- ❖ Client authorizes Dog Tired to obtain the services of a locksmith should a key/garage opener malfunction. Client is responsible for all charges.
- ❖ Job sharing is not covered under our insurance. We cannot be responsible for your pet or home if another service provider enters your property while we are not there.

2. **Cancellation Policy:** Cancellations must be received within 48 hours of scheduled visit or a cancellation fee of £25 will apply. Dog Tired reserves the right to deny service or terminate service because of safety concerns, financial concerns, or inappropriate or uncomfortable situations.
3. **Business Hours:** Business and visiting hours fall between the hours of 9 a.m. and 6 p.m. and services are usually completed during this time unless we are behind schedule. Dog Tired will not accept time specific calls as we cannot guarantee specific times accurately. A three hour window is acceptable.
4. **Bad Cheque Policy:** A £15 fee is assessed on all returned cheques. All fees are due promptly and must be paid via paypal, BACS, cheque or cash.
5. **Emergencies:**
  - ❖ Client agrees to authorize Dog Tired to handle any emergencies that may arise. Dog Tired will make every effort to contact client, however client gives Dog Tired authority to act in the pet's/home's best interest and be available at an hourly rate of £15.
  - ❖ Dog Tired requires you to have a responsible party to take care of your pet(s) in the event of unforeseen circumstances such as illness and in the event of inclement weather or a natural disaster. It is best your emergency contact is a neighbour so they can reach your home. Dog Tired is not responsible for pets in these circumstances.
6. **Payment Arrangement: We respectfully ask that you settle your invoice within 7 days.** In the event of additional unforeseen visits or other costs (such as food, supplies, or vet fees), payment is expected within 7 days of the completion of services or a late charge of £10 will be applied.

By signing below the client fully understands and agrees to the contents of this agreement:

Signature:

Date:

**PLEASE RETURN FORMS TO:**

Dog Tired  
22 Oak Loan  
gareth@dogtired.co.uk  
Baldovie  
Broughty Ferry  
Dundee  
DD5 3UQ

**Tel Mobile: 07940 374 336**  
**Email:**

**On completion of the Dog Tired registration form it will be deemed the client has accepted the terms and conditions of Dog Tired.**